



# St James Infant & Pre-School

## Behaviour and Relationships Policy

**Statutory** / Non-statutory

**Annual review** / 2 yearly review

Date policy adopted	Nov '19			
Review date	Autumn 1 2019	15.9.20	17/11/21	
Reviewer's name	C Cousins	C Cousins	C Cousins	
Date minuted by committee meeting	3.12.19			
Next review due by	Autumn 1 2020	Autumn 1 2021	Autumn 1 2022	

# Behaviour and Relationships Policy

## Introduction

This policy is intended to set out the standards of behaviour expected of staff, pupils, parents, governors and visitors to St James Infant and Pre-School and ensure that there is a consistent approach to behaviour management. This is achieved through the promotion of good relationships and positive behaviours so that we can work together to help everyone to learn.

## Aims

- To ensure St James provides a pleasant learning environment where the highest standards of behaviour are expected.
- To praise and reward good behaviour for individuals and groups.
- To encourage all stakeholders to uphold the school values
- To encourage individuals to take responsibility for their own behaviour.
- To minimise the proportion of lessons disrupted by inappropriate behaviour.
- To ensure we speak in a calm and appropriate manner at all times without shouting.
- To challenge all incidents of inappropriate behaviour, quickly and impartially.
- To apply sanctions at an appropriate level, which reflect the severity of the behaviour.

## Standards of Behaviour

It is expected that all school users will adhere to the school agreement which states that we will all:

- Be the best that we can be
- Follow the school values
- Respect everyone and everything in school
- Be good listeners and learners
- Always use good manners

In order to achieve these we will ensure that the school has:

- A consistent approach to behaviour management
- A strong leadership team
- Effective classroom management
- A consistent use of rewards and sanctions
- An effective system of staff development and support
- Strong pupil support systems
- Regular liaison with parents and other agencies
- Restorative Behaviour approach
- An effective system of managing pupil transition
- Routines and facilities which facilitate positive behaviours

## Rewards (See Appendix 1)

Children who adhere to the school agreement will be rewarded. Each class has a 'Dojo page'. Any child displaying the attributes on our school agreement or one of our school values will be awarded a Dojo

point. Parents who have signed up to this system will then receive a notification that their child has achieved this.

The names of the children receiving points are also recorded in the class behaviour book and an overall winner is announced and presented with a trophy for each achievement across the curriculum during our weekly celebration assembly.

### Challenging inappropriate behaviour in children

To ensure the standards of behaviour we expect are upheld it is necessary to challenge inappropriate behaviour, including peer on peer abuse, at the first opportunity. This must be done in a calm and sensitive manner whilst maintaining empathy for the individual at all times. Whenever possible, investigations to establish facts should be conducted privately. The Restorative Approach will be used in this situation. This supports children in taking ownership of their own poor behaviour and in deciding how to 'put things right again'. Children who are emotionally distressed are not able to think and respond logically and may need time to calm down.

Children who demonstrate repeated inappropriate behaviour will be given a "support plan". This identifies appropriate methods for de-escalating difficult situations, procedures for managing the consequences and a common script for all adults to use.

### Strategies for relatively minor incidents (Consequences: See Appendix 1)

At St. James we avoid raising our voices and do not become involved in arguments with a child. Clapping patterns or a percussion instrument are used to gain the attention of the class. Strategies to be used for those children not adhering to the school agreement are in the following order:

- Non verbal messages including a 'look', moving closer, visual prompts
- Tactical or planned ignoring
- Simple, clear statements of desired behaviour using the phrase "you need to ..."
- Reminder of school agreement
- Use of 'broken record' technique
- Choice or consequence given e.g. "Jane if you continue to disturb Jack you are choosing to work alone"
- A 'needs work' statement will be recorded on the class Dojo page and at least one minute of 'treat time' will be lost
- Time out within the classroom
- Time out in a different classroom

### Dealing with challenging behaviour (Consequences: See Appendix 1)

In most instances an adult's usual control and professionalism will be enough to diffuse any problematic situation. However, where inappropriate behaviour is likely to escalate or to prove damaging to people or property staff must intervene. Dialogue and diversion strategies should always be the first steps. If necessary the child should be isolated from the other children. Y1 children will be removed to a Y2 class and vice versa.

Depending on the severity of the incident there may be the need to formally report to parents and a meeting arranged with them.

Severe behavioural incidents will need to be reported to a member of the Senior Leadership Team and recorded. These include:

- Physical confrontations between pupils and staff

- Peer on peer abuse
- Any incident which requires physical restraint
- Violence where a pupil causes injury
- Bullying
- Prejudice relating to race, gender, disability, religion or belief
- Deliberate damage to property
- Swearing
- Smoking, solvent or drug abuse
- Absence from the site without permission
- Malicious accusations against members of staff  
(Equality Act, 2010)

All responses must be proportionate and the pupil's age, special educational needs or disabilities and any religious requirements must be taken into account at all times. (Education and Inspections Act, 2006)

### Anti-Bullying

Bullying is any repeated behaviour, action, suggestion or words which make another person feel unhappy, unsafe or afraid.

See our 'Anti- Bullying Policy' for further information.

### Positive Handling

In a situation where a child is presenting a danger to himself / herself or another person it will be necessary to intervene physically. This will take the form of safe restraint. Most staff have completed a certificated course on the use of safe restraint. Where this occurs parents must be informed and the incident must be recorded and signed by the Head Teacher. A child who repeatedly requires intervention will have a "positive handling plan".

### Exclusion

In the case of premeditated, deliberate physical harm caused to any other individual, the Head Teacher reserves the right to consider exclusion. However, exclusions will only be made after every other strategy has been exhausted. Staff will comply with the Northamptonshire County Council practices and procedures. The LAC must be informed at the earliest convenience. Parents must be informed in writing and have the right to appeal against the decision.

### Behaviour outside school

Where negative behaviour is witnessed by staff outside of school, the child may be disciplined in the same manner as highlighted in the behaviour policy if the child is:

- On a school visit
- Travelling to or from school
- Wearing school uniform
- In some way identifiable as a pupil at the school

Misbehaviour at any other time can also be challenged outside school if it:

- Could have repercussions for the orderly running of the school

- Poses a threat to another pupil or member of the public
- Could adversely affect the reputation of the school

This policy has been written with reference to the DfE document  
'Behaviour and Discipline in school' (January 2016)

**All stakeholders are aware of, and have agreed to uphold this policy.**

Reviewed: November 2021

Reviewee: C Cousins